



DEFENSE LOGISTICS AGENCY
DEFENSE LOGISTICS SUPPORT COMMAND
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FORT BELVOIR, VIRGINIA 22060-8221

IN REPLY
REFER TO

DLSC-LDT

March 5, 1998

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Changes to the Joint Travel Regulation/Joint Federal Travel Regulation (JTR/JFTR)

The following changes to the JTR/JFTR have been issued and are effective April 1, 1998:

Incidental Expense Rate OCONUS

The incidental rate for OCONUS will be \$3.50 and CONUS will be \$2.00.

Mixed Mode Travel Computation

If a traveler is authorized to travel by mixed modes and this is advantageous to the Government, the traveler will be reimbursed for travel expenses. However, if the mixed mode is not advantageous to the Government, then the traveler will not be reimbursed for all travel expenses.

Househunting Trip (HHT) Deduction from First 30 Days of Authorized TQSE

When employee and/or spouse make a HHT the number of days used for the HHT is deducted from the first 30 day period of authorized TQSE, in calculating TQSE entitlements.

Prudence in Travel

Traveler must exercise the same care and regard for expenses as a prudent person traveling at personal expense. Travel should be performed during normal business hours and rest stops are for OCONUS travel only.

Reimbursement for Use of Travel Agency Not Under Contract to U.S. Government

OCONUS Travel: Travel by ocean vessel may be authorized/approved as being advantageous to the Government only through the Secretarial Process. Travelers are required to use Government Commercial Travel Offices to obtain travel data and tickets. If travelers use a mode or route other than what was authorized, reimbursement is subject to conditions and restrictions stated in the JTR.



Comptroller General Decisions Citation Format

Editorial Change to JFTR.

Evacuation of Civilian Employees

Editorial Changes to JTR with a change in allowances.


Mixed Mode PCS Travel

Editorial Change to JTR.

Medical Evacuation Travel from Locations Outside the United States

Effective January 12, 1998. Transportation and per diem expenses may be allowed to the extent provided herein when an employee discontinues or interrupts a TDY travel assignment prior to its completion because of incapacitating illness or injury or a personal emergency situation.

Please ensure all personnel receive the JTR/JFTR information as soon as possible. Contact Deborah Beckner at (703)767-3622, (DSN 427), if further information is needed.


DAVID A. ELLISON
Colonel, USAF
Chief, Transportation (Policy)
Logistics Management

Attachments

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**PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE
COMMITTEE**

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PDTATAC/54/vap

22 January 1998

JOINT DETERMINATION NUMBER 98002
CIVILIAN TRAVEL DETERMINATION NUMBER 98008
TO: SEE DISTRIBUTION

SUBJECT: MAP Item 38-97/ CAP Item 24-97 – Incidental Expense Rate OCONUS

The Chairman of the Committee has approved the attached changes to the Joint Federal Travel Regulations, Vol 1, (JFTR), made in MAP Item 38-97, and Joint Travel Regulations, Vol 2, (JTR), made in CAP Item 24-97, for publication. These changes are scheduled to appear in JFTR change number 136 and JTR change number 390, dated 1 April 1998. These determinations are an advance notice of the changes to the JFTR/JTR. You are requested to disseminate these determinations to the appropriate offices within your Service. These determinations will be effective when printed in the JFTR and JTR.

S. W. WESTBROOK
Colonel, USA
Director

Attachments:
As stated

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